

**NOTICE**

**24/02/2023**

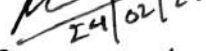
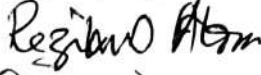

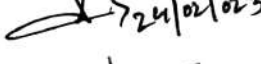



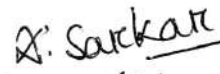

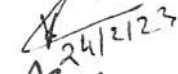


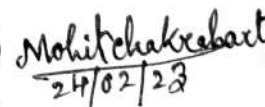
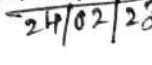
It is hereby inform to all concerned that a general meeting of the IQAC is scheduled to be held on 24/02/2023 (at 3:15 pm) at the IQAC of the college to discuss the following agenda.

All concerned are cordially requested to attend the same in time.

**Agenda:**

1. Various activities in connection with 7 criteria of NAAC.
2. Miscellaneous

**Name of Members**

- |    |                           |                                    |  |
|----|---------------------------|------------------------------------|--|
| 1  | Ms. Rita Borah            | (Member)                           |    |
| 2  | Dr. Rezibul Alom          | (Member)                           |    |
| 3  | Dr. Dipankar Mallick      | (Member)                           |     |
| 4  | Dr. Samuel Sheikh         | (Member)                           |    |
| 5  | Dr. Malabika Borah        | (Member)                           |     |
| 6  | Mr. Sumit Dey             | (Member)                           |     |
| 7  | Dr. Nilam Jyoti Dutta     | (Member)                           |    |
| 8  | Dr. Dipangkar Borah       | (Member)                           |  |
| 9  | Ms. Dharitri Sarkar       | (Member)                           |  |
| 10 | Ms. Lily Terangpi         | (Member)                           |   |
| 11 | Ms. Kankana Chakraborty   | (Member)                           |   |
| 12 | Mr. Fahim Sayed           | (Member)                           |   |
| 13 | Ms. Barnali Saikia        | (Member)                           |   |
| 14 | Dr. Bharat Bhusan Mohanty | (Member from Management Committee) |  |
| 15 | Mr. Mohit Chakraborty     | (Student Member)                   |  |
| 16 | Ms. Ankriti Prasad        | (Student Member)                   |  |

Countersigned by



Principal

**Principal**  
**B. N. College, Dhubri**



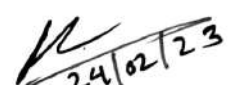
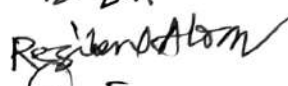
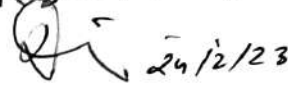

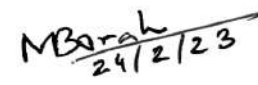
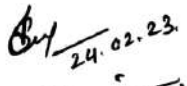
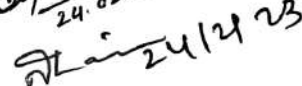

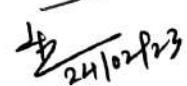
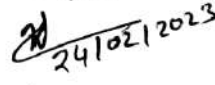
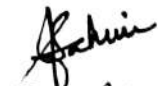
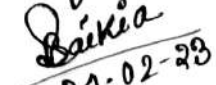
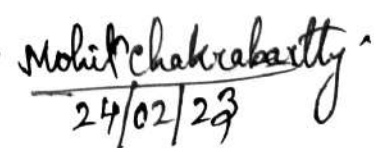


Coordinator  
IQAC, B.N. College, Dhubri

Co-ordinator,  
IQAC, B.N. College, Dhubri.

Proceeding of the IQAC meeting held on 24/02/2023 at 3:15 pm in B.N. College premises under the Presidentship of Dr. Dhruba Chakraborty, Principal, B.N. College, Dhubri.

**Members present:**

- |     |                           |                                  |   |
|-----|---------------------------|----------------------------------|---|
| 1.  | Dr. Dhruba Chakraborty    | Chairman                         | <br>24/2/2023                       |
| 2.  | Dr. Susmita Sen Gupta     | Coordinator                      | <br>24/2/2023                       |
| 3.  | Ms. Rita Borah            | Member                           | <br>24/02/23                        |
| 4.  | Dr. Rezibul Alom          | Member                           | <br>Rezibul Alom                    |
| 5.  | Dr. Dipankar Mallick      | Member                           | <br>24/2/23                         |
| 6.  | Dr. Samuel Sheikh         | Member                           | <br>24/2/23                         |
| 7.  | Dr. Malabika Borah        | Member                           | <br>MBorah<br>24/2/23               |
| 8.  | Mr. Sumit Dey             | Member                           | <br>24.02.23                       |
| 9.  | Dr. Nilam Jyoti Dutta     | Member                           | <br>24/2/23                        |
| 10. | Dr. Dipankar Borah        | Member                           |   |
| 11. | Ms. Dharitri Sarkar       | Member                           | <br>D. Sarkar                     |
| 12. | Ms. Lily Terangpi         | Member                           | <br>24/02/23                      |
| 13. | Ms. Kankana Chakraborty   | Member                           | <br>24/02/2023                    |
| 14. | Mr. Fahim Sayed           | Member                           | <br>Fahim                         |
| 15. | Ms. Barnali Saikia        | Member                           | <br>Barkia<br>24-02-23            |
| 16. | Dr. Bharat Bhusan Mohanty | Member from Management Committee |   |
| 17. | Ms. Ankriti Prasad        | Student member                   |   |
| 18. | Mr. Mohit Chakraborty     | Student member                   | <br>Mohit Chakraborty<br>24/02/23 |

## Resolution

Resolution 1:	
Description of resolutions taken	Action taken
• Read and confirmed the resolutions adopted in the IQAC meeting held on 09/10/2022	
<b>Resolution 2:</b> Discussed and suggested the following dates of Peer team Visit in our college to the NAAC office for their necessary approval, <ol style="list-style-type: none"><li>1. 20-01-2023 and 21-01 2023</li><li>2. 30-01-2023 and 31-01-2023</li><li>3. 07-02-2023 and 08-02-2023</li></ol>	Implemented

**Resolution 2:** Resolved that all departments will offer a **Bridge Course** from the academic session 2023-2024 of minimum 15 hours duration. The departments are requested to prepare the Syllabus and submit the same to IQAC on or before 30/05/2023 for approval.

**Resolution 3:** Resolved that minimum two **Class Test** be organised for each semester by each teacher from this current academic session and the marksheet be submitted to IQAC.

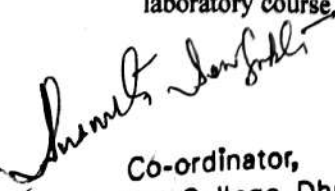
**Resolution 4:** Resolved that **Monthly Departmental Meeting** be organised by all department. Further, departments are requested to fix a date for the departmental meeting of every month and to submit the **copy of Resolution** of the meeting to IQAC within two days. Departmental meetings are to organised in the afternoon hours with minimum loss of classes.


**Resolution 5:** Resolved that permanent asset of any department, cell or office, that to be discarded be informed to Principal of the college before its final disposal.

**Resolution 6:** Resolved that two Workshop on Research Methodology for 6<sup>th</sup> semester students be organised on 28/02/2023 and 02/03/2023. Dr. Upendrajit Sarma, Associate professor in Assamese and Mr. Fahim Sayed, Assistant professor in Mathematics be requested to act as the resource persons.

**Resolution 7:** Resolved that Feedback be collected from all the students (semester II, IV and VI).

**Resolution 8:** Resolved that the **Instruments Log book** be maintained by all departments having laboratory course, where the date and signature of students be incorporated.

  
Co-ordinator,  
IQAC, B.N. College, Dhubri.

  
Principal  
B. N. College, Dhubri

**Resolution 9:** Resolved that **Stock Book of Instruments** and **Breakage Register** be maintained properly by all the departments having laboratory courses. The Coordinator, IQAC is entrusted to communicate with those departments and do the needful

**Resolution 10:** Resolved that **Project Completion Certificate** be attached in the students' Project Reports compulsorily. All the teacher-supervisors be requested to provide the same to the students assigned to them.

**Resolution 11:** Resolved that Course Filing and CO-PO mapping be done from next Academic session. Coordinator, IQAC and Dr. Dipangkar Borah, Assistant professor in Physics and In-charge of Criterion II is entrusted to do the needful.

**Resolution 12:** Resolved that Lecture Capturing System be started from the next academic session, Dr. Dipangkar Borah, Assistant professor in Physics and In-charge of Criterion II to do the needful.

**Resolution 13:** Resolved that the Faculty Development Programme, offered by E&ICT, IIT Guwahati be organised in the college. Coordinator, IQAC is entrusted to communicate E&ICT in this regard.

**Resolution 14:** Resolved that college should organise National/International seminar/conference on various domains. Dr. Hiten Sarma, Director, Research and Development Cell of the college is entrusted to do the needful.

**Resolution 15:** Resolved that minimum five numbers of Extension activity be organised each by NSS and NCC unit of the college yearly, and three numbers of Extension activities be organised by Scout and Guide unit of the college yearly. The respective in-charges are entrusted to do the needful.

**Resolution 16:** Resolved that a Disaster Management Cell be formed in the college and activities, like, Mock drill be organised under the cell.

**Resolution 17:** Resolved that the Best Faculty Award for Library Use be started from current academic session. Ms. Kankana Chakraborty, Librarian, B N College is entrusted to do the needful.

**Resolution 18:** Resolved that few awareness programme on use of e resources be conducted. Ms. Kankana Chakraborty, Librarian, B N College is entrusted to do the needful.

  
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IQAC, B.N. College, Dhubri.

  
Principal  
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